

## **HOW TO CHANGE YOUR ANNUITY SAVINGS ACCOUNT ASSET ALLOCATION**

INDIANA PUBLIC RETIREMENT SYSTEM



To make changes to your Annuity Savings Account investment allocation, go to www.inprs.in.gov and click Member Login on the left side.

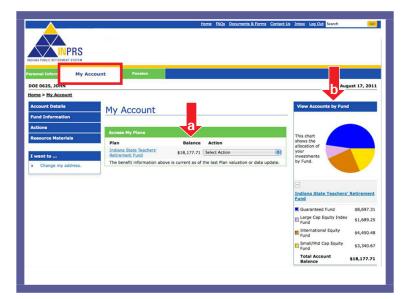


Enter your User ID and Passcode that were mailed to you. Click login to access the site.





From the home page, select the My Account tab to access your account management tools.

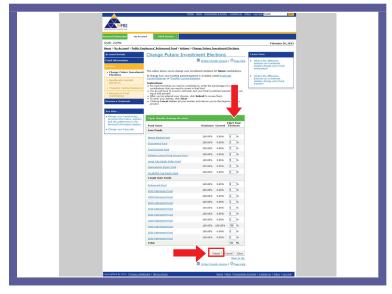


- You can view your current account balance from the My Account tab. Your balance is updated daily to reflect market changes.
- b. A snapshot of how your account is invested. The pie chart shows the allocation of your investments by fund.



Click Actions on the left side of the My Account tab gives you three options for changing your asset allocation:

- a. Change future investment elections (current allocations remain)
- b. Reallocate current balances (redistributes entire balance among the funds)
- c. Transfer current balances (moves individual fund balances from one fund to another future contributions are not affected)



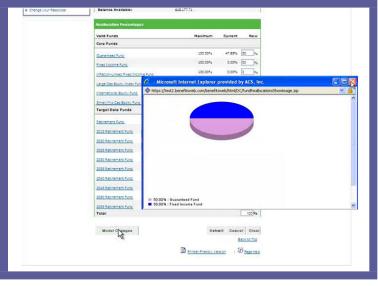
Enter a percentage of your future contributions that you wish to invest in a particular fund in the Enter Your Elections column to change future investment elections.

Click *Submit* and *Confirm* to complete the transaction.\*

<sup>\*</sup>Transactions made on holidays will not be effective until the next business day. You will receive a confirmation. Please keep it for your records.



Reallocating current balances: Enter the percentage of your existing balance that you wish to invest in any available funds.



You can model your new allocations before completing the transaction by viewing them as a pie chart.

Click *Submit* and then *Confirm* to finalize the reallocation.\*

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Transferring current fund balances: select the fund you would like to transfer money from (see image below), then enter the percentage or dollar amount you wish to transfer and the fund you would like to receive the transfer.



Click *Submit*, then *Confirm* to complete the transfer.\*

For additional information regarding PERF Online and TRF Interactive, please review the demo  $\underline{\text{Your Guide to INPRS}}$ . You may also contact the Customer Service Center for assistance toll-free at (888) 526-1687 for PERF or (888) 286-3544 for TRF, Monday through Friday, 8 a.m. to 8 p.m. EST.

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